

# Coffeen Elementary School

200 School Street \* Coffeen, Illinois 62017

[www.hillsboroschools.net](http://www.hillsboroschools.net) \* phone: 217-534-2314 \* fax: 217-534-6088

HCUSD #3 \* K-5 Elementary and Early Childhood Programs

August 9, 2019

Dear Families,

Ready or not here it comes! We are excited to kick off a new school year with all our kiddos! We are back in the office and getting things ready for a great year. The school got a makeover and the halls look amazing!

## **Important Info....**

ASK program- If you need after school care, we will be bussing students to Beckemeyer to the ASK program. They will stay after school at Coffeen and then take a later bus to Beckemeyer. All students must be picked up by 5:30 p.m. Forms may be picked up at Coffeen School or printed from website.

Drop off/Dismissal- Drop off in the mornings will be right out in front of the school. Bus students will be dismissed first and will pull out by 3:05. Parents picking up will need to pull into the horseshoe drive. Please don't pull down by the buses or take your child before buses have pulled out. Please stay in your vehicle to keep the line moving quickly and smoothly.

Meet the teacher night on Tuesday, August 20th from 5:30-6:30. (see included flyer)

## **First week of school..**

Early out 2 p.m. on Wednesday, August 21st (Kindergarten students do not attend this day) through Friday, August 23rd.

Kindergarten will not be in attendance on Wednesday, August 21st. Students should come to school with their parents to bring supplies and attend orientation. (see included flyer)

## **Please remember...**

- ★ Be patient, we make mistakes.
- ★ We want to be a team.
- ★ Your child is important to us and we need your support. We will support you in return.

Sincerely,

Mrs. Gutierrez